

PAY PERIODS

Pay days shall be every other week during the fiscal year, July 1 through June 30. All time is to be recorded on time sheets or cards and signed by the supervisor and employee.

The Board of Trustees will authorize those items eligible for payroll deductions. The employee has the prerogative to request authorization for deductions other than those which are mandatory by law.

(Adopted by the Board of Trustees 12-27-65, 2-13-67, 7-7-71)